



artsmart School of Art limited

### Terms & Conditions

1. Courses last 10 weeks - there are 3 terms per year starting in September, January and April.
2. Adult courses offer between 20 and 30 hours of tuition per term.
3. A full course costs between £110.00 and £245.00.
4. You can join a class after the course has started (subject to availability) and will only be required to pay for the remaining sessions. The cost per individual session is between £11.00 and £24.50.
5. If you want to join a class but know in advance that you can only attend a limited number of sessions e.g. 5, then you must pay the number you are attending multiplied by the cost per individual session multiplied by 1.2. This option is subject to a minimum charge of £81 and availability.
6. If you decide not to attend a course (before it begins) and have already paid a deposit **we will not refund your deposit**. If your circumstances change before the course starts and you want to transfer your deposit either to a different course (same term) or to the following term you can do this and there will be no penalty.
7. If you have already paid for your course in full and then due to circumstances cannot attend the course you will only be entitled to a partial refund:  
Cancellation more than 2 weeks before start of course - 75% refund  
Cancellation less than 2 weeks before start of course - 50% refund
8. If you have already paid for your course in full and then due to circumstances wish to transfer your payment to the following term there will be a charge :-  
Request to transfer place to the following term:  
Less than 2 weeks before the start of the course - £40.  
More than 2 weeks before the start of the course - £25.

Updated DECEMBER 2013